



Peabody Municipal Light Plant

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JOB POSTING

SUBJECT TO A DEPARTMENTAL PROMOTIONAL EXAMINATION

Posting Date: December 2, 2021

Title:	Information Technology Manager
Division:	Administration
Salary:	Grade E17 (\$116,054-\$144,447)
Shift:	Exempt Position
Civil Service Classification:	Exempt

Objective: Reporting directly to the Manager and Assistant Manager, the Information Technology Manager will plan, direct and manage the IT Department in order to ensure the development and implementation of cost-effective systems and efficient computer operations to meet current and future decision-making requirements. Provide company-wide vision and direction for all PMLP technology systems, while helping to lead and define the corporate IT strategy.

Duties: Manage day-to-day operations of information systems and supporting hardware, software, and network infrastructure, including cyber-security, email, telecom, building security, financial management, field data collection, and internet presence. Review and maintain the technology framework and infrastructure, including existing applications, to ensure continual uptime and availability of mission-critical applications, networks, and devices. Also, review and maintain IT policies and procedures, data backup, disaster recovery standards, and security measures, and be able to estimate the financial impact of new application systems.

Effectively and efficiently lead the team; maintain a qualified staff, and communicate areas of accountability and performance expectations. Review and coach progress of personnel, and foster a positive work environment.

Oversee and manage all IT-related purchasing, software licensing, vendor relations, vendor contracts, capacity planning, asset management, and disaster recovery. Create annual IT action plans and budget, and be a "change agent" for new ideas and technology solutions.

Guide and support cross-departmental technology, and assist in the evaluation of technical proposals; and summarize recommendations of software and equipment purchases.

Ensure ongoing compliance to State, Local, and Consortium (NERC, ISO) regulations and requirements.

Serve on-call 24-hours a day to address emergency situations or serious malfunctions for all systems and associated equipment

Qualifications: Bachelor's Degree in computer sciences or a related field, or experience equivalent to a four-year college level curriculum. Minimum of ten years in an IT environment working on PC's, servers and networks. At least five years in a project management role, and at least five years managing people. Utility experience strongly preferred.

Extensive knowledge of hardware, software, systems and their components. Experience with promptly detecting, analyzing and resolving computer software and network problems is required. Must have a proven record of managing projects on time and within set budgets. Experience using a team approach in delivery and implementing new technologies and applications.

Ability to review complex applications programs developed by contractors or vendors to determine their efficiency in meeting PMLP's needs. Detail-oriented and thorough planner. Excellent written and oral communication skills, as well as the ability to present complex technological concepts and projects in an understandable, non-technical way.

Must display and maintain sound judgment, initiative and flexibility, even in emergency situations, and be able to quickly embrace new technologies. Exceptional reasoning and problem-solving skills, especially in drawing complex conclusions, is required.

Ability, and ethics, to maintain strict confidentiality consistent with applicable in-house policies, and governmental regulations, is essential. A thorough understanding of technology ethics is also required.

Please submit letter and resume to John Maihos at jmaihos@pmlp.com. PMLP is and Equal Opportunity Employer.

Last Date for Applying: Monday, December 13, 2021.


Charles J. Orphanos, Manager