



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

## Application for Employment

Please Print

Name \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State Zip Code

Cell Phone (\_\_\_\_\_) \_\_\_\_\_ Alternate Phone (if applicable) (\_\_\_\_\_) \_\_\_\_\_

Position Applied For \_\_\_\_\_ Date of Application \_\_\_\_/\_\_\_\_/\_\_\_\_

Referral Source \_\_\_\_\_ Email address: \_\_\_\_\_

**Educational Background** (Starting with your most recent school attended, provide the following information)

| School (Include City and State) | Years Completed | Last Year Attended | Degree | Major Courses |
|---------------------------------|-----------------|--------------------|--------|---------------|
|---------------------------------|-----------------|--------------------|--------|---------------|

**Special Training/Skills** (List training, skills, licenses or certificates that may assist you in performing the position you are applying for)

**Employment History** (Starting with your most recent employer, provide the following information. You may include any verifiable work performed on a volunteer basis. You need not include the names of those organizations that would indicate possible membership in a protected class such as race, color, sex or national origin. Any gaps in employment must be briefly explained on back.)

Are you employed now? Yes \_\_\_\_\_ No \_\_\_\_\_

Employer \_\_\_\_\_ Tel # (\_\_\_\_) \_\_\_\_\_ Dates employed \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Address \_\_\_\_\_  
Starting/Final Job Title \_\_\_\_\_  
Immediate supervisor (most recent) \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Tel # (\_\_\_\_) \_\_\_\_\_ Dates employed \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Address \_\_\_\_\_  
Starting/Final Job Title \_\_\_\_\_  
Immediate supervisor (most recent) \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

Employer \_\_\_\_\_ Tel # (\_\_\_\_) \_\_\_\_\_ Dates employed \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_  
Address \_\_\_\_\_  
Starting/Final Job Title \_\_\_\_\_  
Immediate supervisor (most recent) \_\_\_\_\_ May we contact? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

If not addressed previously, have you ever been fired or asked to resign from a job? Yes \_\_\_ No \_\_\_

If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_

Please briefly explain any gaps in employment. \_\_\_\_\_  
\_\_\_\_\_

If under 18, and it is required, can you furnish a work permit? \_\_\_\_\_ Date available for work \_\_\_/\_\_\_/\_\_\_  
Are you legally eligible for employment in this country? \_\_\_\_\_

**References** (List name and telephone number of (3) business/work references who are *not* related to you and are not previous supervisors. If not applicable, list three school or personal references that are *not* related to you.)

| Name  | Title | Relationship to you | Telephone Number | # of years known |
|-------|-------|---------------------|------------------|------------------|
| _____ | _____ | _____               | _____            | _____            |
| _____ | _____ | _____               | _____            | _____            |
| _____ | _____ | _____               | _____            | _____            |

**Applicant Statement:**

I certify that all information I have provided is true, complete and correct. I authorize investigation by the Peabody Municipal Light Plant, its representatives or agents of all statements contained in this application. They may contact and obtain information from all references, employers, public agencies, licensing authorities and educational institutions and otherwise verify the accuracy of all information provided in this application, resume submitted or job interview. I hereby waive any and all rights and claims I may have regarding the Peabody Municipal Light Plant, its agents or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law. I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application. I understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard. I consent to taking a post-offer pre-employment physical examination and such future physical examinations or tests as may be required by the Peabody Municipal Light Plant and understand that as a condition of employment I will be subject to CORI (Criminal Offender Record Information) and RMV (Registry of Motor Vehicle) checks.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to eliminate me from further consideration for employment or may result in my immediate discharge from the employer's service, whenever it is discovered.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Pursuant to MGL Ch.149, Section 19B "It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability."