



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING DECEMBER 15, 2022

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, December 15, 2022 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Thomas D'Amato, Charles Bonfanti, Raymond Melvin and Thomas Paras; Manager Joe Anastasi, Assistant Manager Tim Hennessy, Attorneys Philip Durkin and Adam Buckley, and Recording Secretaries Barbara Previte and Nicole Patti.

There were no additions to the agenda.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

- Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER MELVIN AND UNANIMOUSLY VOTED (5-0):

22-54 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 17, 2022.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER MELVIN AND UNANIMOUSLY VOTED (5-0):

22-55 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MEETING MINUTES OF NOVEMBER 17, 2022.



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- Agenda Item D: Appointments:

REMARKS OF THE GENERAL PUBLIC:

There were none.

- Agenda Item E: Correspondence:

On December 5, 2022 ISO-NE sent a press release describing the procedural guidelines in the very plausible event the region is faced with the need to shed load. ISO-NE believes there should be adequate power supply under mild and moderate weather conditions this winter, but prolonged cold weather poses power system reliability risks. Shedding load would result in controlled outages or rolling blackouts, in Peabody, and Peabody Municipal Light Plant, PMLP, has been discussing ways to manage this possible occurrence.

- Agenda Item F: Manager's Reports:

STATUS REPORTS:

BTM BATTERY VOTE DELAY— Massachusetts Municipal Wholesale Electric Company, MMWEC, is still waiting for final documentation from the battery vendor. This has resulted in another unexpected delay for the Behind the Meter Battery vote. We are expecting the vote to occur in January of 2023.

BUILDING RENOVATION UPDATE— There have been unexpected delays from AJA Architects regarding the renovation of the PMLP building. The Request for Proposal(s), RFP, is currently posted online and bids are due by January 11, 2023. A summary of bids is expected to occur during the January 26, 2023 PMLC meeting.

BUDGET PROCESS CHANGE— We have changed the way we are doing the budget this year. Manager Anastasi will electronically review the Division's Budget Plan with each Commissioner. This will allow for paperless efficiency and a streamlining of the process. The Commissioners will have about a month to review the budget prior to the vote at the January Commissioners meeting.

SAFETY FENCE— The rock wall behind the PMLP Main Building continues to deteriorate and present a safety hazard to employees and guests. A safety fence has been put up behind the PMLP building, near the Distribution Department. This is a



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reinforced guard-fence along the base of the rock wall that should catch any rolling debris.

- **PERSONNEL:**

- Superintendent of Distribution:

On December 19, 2022 the new Superintendent of Distribution will start. He worked at PMLP from 2013-2017 and was most recently at Marblehead Municipal Electric Light Plant. He comes to us with great experience and respect from his peers.

- Apprentice Lineworker:

We have promoted our Yardworker II to the Apprentice Lineworker program. This is his second week, in the program, and he is off to a great start. He will be our last apprentice for a while.

- Yardworker II:

Our Yardworker I has been promoted to Yardworker II. He is a hard-worker and has initiative and we are excited about this promotion.

- Executive Assistant:

This will be the last Peabody Municipal Lighting Commission, PMLC, meeting for our Executive Assistant. She has attended roughly over 200 meeting during her 18-year tenure. She was an invaluable asset to the company and will be greatly missed by all.

- Agenda Item G: Committee Reports:

There were none.

- Agenda Item H: Award of Bids:

There were none.

Agenda Item I: General Business

WORKING CAPITAL ACCOUNT — For the second time this year, MMWEC has requested we increase the amount in our working capital account. MMWEC uses this account to pay PMLP's power supply bills. Due to many factors, the monthly invoices for Power Supply have been exceedingly high. This is not expected to decrease during the winter months, and MMWEC has asked each member to increase their Working Capital Account to avoid the need to initiate a loan to cover costs if we go below our running total.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER MELVIN AND



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UNANIMOUSLY VOTED (5-0) BY ROLE CALL:

22-56 MOVE TO ACCEPT THE RECOMMENDATION OF STAFF FOR THE MANAGER TO TRANSFER \$1.2 MILLION FROM THE RESERVE TRUST FUND INTO THE PMLP WORKING CAPITAL FUND.

MMWEC CHECKS— PMLP received two checks from MMWEC, totaling \$63,837.58. This money will be placed in the rate stabilization fund.

Remarks of the Commission – Commissioner Bonfanti wished everyone a happy holiday season.

Commissioner Melvin mentioned the potential for rolling blackouts and said this is a very real possibility we may be facing this winter. He also wished everyone a happy holiday.

Commissioner Paras wished everyone a Merry Christmas and said he enjoyed working with the Executive Assistant who will be retiring next month.

Commissioner D'Amato also mentioned how much he enjoyed working with the aforementioned Executive Assistant. He said she raised the bar by bringing a level of professionalism to the job and she has been instrumental to the company.

Commissioner Aylward wished everyone a Merry Christmas and he also talked about his time with the Executive Assistant. He said she helped him more than anyone else when he was a new Commissioner.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER MELVIN AND UNANIMOUSLY VOTED (5-0):

22-57 MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) FOR THE PURPOSE OF CONDUCTING STRATEGY SESSIONS IN PREPARATION FOR COLLECTIVE BARGAINING AND TO DISCUSS TRADE SECRETS OR COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN TO OPEN SESSION.



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Commissioner Aylward declared the Regular portion of the Meeting of December 15, 2022 adjourned at 6:45 p.m.

A TRUE RECORD

Attest: Charles Bonfanti

Charles W. Bonfanti, Secretary
Peabody Municipal Lighting Commission