



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING OCTOBER 28, 2021

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, October 28, 2021 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, Thomas Paras and Robert Wheatley; Manager Charles Orphanos, Assistant Manager Bryan Howcroft, Attorney Philip Durkin and Recording Secretary Barbara Previte.

Chairman D'Amato asked if there were any additions to the agenda and Manager Orphanos stated that there are none.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

Manager Orphanos wanted to introduce the incoming Manager, Joe Anastasi as of January 1, 2022.

- Agenda Item B: Announcement:

Chairman D'Amato acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and recorder.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-49 MOVE TO APPROVE THE SPECIAL MEETING MINUTES OF JULY 22, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-50 MOVE TO APPROVE AND NOT RELEASE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF JULY 22, 2021



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MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-51 MOVE TO APPROVE THE SPECIAL MEETING MINUTES OF AUGUST 16, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-52 MOVE TO APPROVE AND NOT RELEASE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF AUGUST 16, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-53 MOVE TO APPROVE THE SPECIAL MEETING MINUTES OF SEPTEMBER 7, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-54 MOVE TO APPROVE AND NOT RELEASE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF SEPTEMBER 7, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-55 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 23, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-56 MOVE TO APPROVE AND NOT RELEASE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF SEPTEMBER 23, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):



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21-57 MOVE TO APPROVE THE SPECIAL MEETING MINUTES OF OCTOBER 12, 2021.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

21-58 MOVE TO APPROVE AND NOT RELEASE THE MINUTES OF THE EXECUTIVE SESSION MEETING OF OCTOBER 12, 2021.

- Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

There being none the meeting continued.

- Agenda Item E: Correspondence

There being none the meeting continued.

- Agenda Item F: Manager's Reports:

STATUS REPORTS:

- **2015A CAPITAL CONTRIBUTION** -- Manager Orphanos stated that the bonding for the 2015A Project is moving forward. PMLP needs to provide the actual number to MMWEC for the bonding. The funding will come from the Power Supply Trust Fund which has approximately \$18 million. The Power Supply Trust Fund was established for the purpose of funding power supply costs to eliminate or reduce power supply costs and related obligations to remain competitive within the electric industry and for providing funds for expenses directly related to generation projects and maintenance expenses incurred thereto. Discussions ensued regarding the \$10 million reducing our debt on the 2015A Project. Questions arose if it is a lump sum to MMWEC. PMLP's debt for this project is approximately \$23 million and with \$10 million invested PMLP will bond for \$13 million. Discussion ensued about the authorization of the funds. Specifically, the Power Supply Trust Fund and the change to such fund stating that the Chair and the Manager authorize such transfer.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

21-59 MOTION TO GUARANTEE A CAPITAL CONTRIBUTION OF \$10 MILLION TO MMWEC FROM THE POWER SUPPLY TRUST FUND FOR THE 2015A PROJECT.



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- Agenda Item G: Committee Reports:

- **POLICY COMMITTEE** – Commissioner Aylward stated that he and Attorney Durkin have been working on a policy which is included in your package entitled a Charitable Monetary / Work Labor Donations Policy. The Commission has a concern with the value of the included cap. The Commission collectively wants to review and consider the monetary amount / cap of the donation. The Commission would like to review it again at the next meeting.
- **BUILDING COMMITTEE** – Commissioner Paras reported that he is working with Business Manager Karen Repucci, finishing up the building repairs. The front entrance sidewalks have been replaced. The lighting is currently underway. The front foyer renovation is nearly complete. Our roadway lighting has been replaced with LED fixtures and LED lighting. Logos and new signs are being worked on.

- Agenda Item H: Award of Bids:

There being none the meeting continued.

- Agenda Item I, General Business:

- **BUDGET MEETING (December 17, 2021)** – Manager Orphanos stated that the division managers are working on their final action plans. We have included Joe in this review and he has been reviewing action plans with Administration. Manager Orphanos is looking to change the date of the budget meeting to December 17, 2021. Chairman D'Amato asked if the Commission is able to work with this date and all agreed.
- **CHRISTMAS PARTY / HOLIDAY (December 17, 2021)** – Manager Orphanos is requesting \$5,000 for a Christmas Party for employees, retirees, meal and music.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI WITH COMMISSIONERS WHEATLEY VOTING PRESENT AND COMMISSIONERS AYLWARD, BONFANTI, PARAS AND D'AMATO BY ROLL CALL (4-0):

21-60 TO AUTHORIZE THE MANAGER \$5,000 FOR A CHRISTMAS PARTY IN THE AMOUNT OF \$5,000 ON DECEMBER 17, 2021.

- **MMWEC (\$32,014.55)** – Manager Orphanos stated that this check is for Hydro Quebec flow rights for August which will be deposited in the rate stabilization fund.
- **NATIONAL GRID CHECK (\$274,018)** – Manager Orphanos stated that this is the monthly transmission for June which will be deposited in the rate stabilization fund.



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- **NATIONAL GRID CHECK (\$208,485.55)** – Manager Orphanos stated that this is the monthly transmission for June which will be deposited in the rate stabilization fund.

- **REMARKS OF COMMISSION –**

Commissioner Aylward wishing his fellow Commissioners good luck in the upcoming election.

Commissioner Paras congratulated Joe Anastasi.

Commissioner D'Amato is wishing his fellow Commissioners luck in the election as well as Joe Anastasi as the incoming Manager.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) FOR THE PURPOSE OF CONDUCTING STRATEGY SESSIONS IN PREPARATION FOR COLLECTIVE BARGAINING AND TO DISCUSS TRADE SECRETS OR COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman D'Amato declared the Regular portion of the Meeting of October 28, 2021 adjourned at 7:20 p.m.

A TRUE RECORD

Attest: Charles W. Bonfanti
Charles W. Bonfanti, Secretary
Peabody Municipal Lighting Commission