



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING JANUARY 24, 2019

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, January 24, 2019 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, Thomas Paras and Robert Wheatley; Manager Charles Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Manager Orphanos stated there were none.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

- Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

- Agenda Item C: Election of Officers

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI WITH COMMISSIONERS BONFANTI, WHEATLEY, D'AMATO, AND AYLWARD VOTING IN THE AFFIRMATIVELY AND COMMISSIONER PARAS VOTING PRESENT AND VOTED BY ROLL CALL (4-0):

19-1 MOVE TO NOMINATE COMMISSIONER PARAS AS CHAIRMAN OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2019.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI WITH COMMISSIONERS BONFANTI, D'AMATO, AYLWARD AND PARAS VOTING IN THE AFFIRMATIVELY AND COMMISSIONER WHEATLEY VOTING PRESENT AND VOTED BY ROLL CALL (4-0):

19-2 MOVE TO NOMINATE COMMISSIONER WHEATLEY AS VICE CHAIRMAN OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2019.



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MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER AYLWARD WITH COMMISSIONERS BONFANTI, WHEATLEY, AYLWARD, AND PARAS VOTING IN THE AFFIRMATIVELY AND COMMISSIONER D'AMATO VOTING PRESENT AND VOTED BY ROLL CALL (4-0):

19-3 MOVE TO NOMINATE COMMISSIONER D'AMATO AS SECRETARY OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2019.

- Agenda Item D: Selection of Voting Order:

The Commission drew numbers for their 2019 seated voting order. The voting order is as follows:

Seat 1	Robert O. Wheatley
Seat 2	Charles Bonfanti
Seat 3	William C. Aylward
Seat 4	Thomas M. D'Amato

- Agenda Item E: Approval of Minutes:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

19-4 MOVE TO APPROVE THE BUDGET MEETING MINUTES OF DECEMBER 7, 2018.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY AYLWARD AND UNANIMOUSLY VOTED (5-0):

19-5 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 20, 2018.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY AYLWARD AND UNANIMOUSLY VOTED (5-0):

19-6 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF DECEMBER 20, 2018.

- Agenda Item F: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

Two Danvers Light Commissioners, Stan Svensson and Bill Hayes, attended the meeting to observe our format and see what PMLP is working on.

- Agenda Item G: Correspondence

There being none, the meeting continued.



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- Agenda Item H: Manager's Reports:

STATUS REPORTS:

- **IPSWICH RIVER SUBSTATION** – Manager Orphanos deferred to Brian Abcunas, Associate Electrical Engineer, to update the Commission. Brian stated that PMLP has received delivery of major equipment. He stated everything has been installed. Major structures have been installed on appropriate pads. UPG testing has begun. The next step is to pull power cable transformer to switchgear to poles. The first outage with National Grid will be February 15, and the second outage is March 15. Then Engineering will be dismantling the old Ipswich River Substation. The project is continuing to move forward. The Commission thanked Engineering.

- Agenda Item I: Committee Reports:

A discussion ensued regarding any Committees being formed when they are specifically needed. Such as the Historic Committee and/or Policy Committee.

- Agenda Item J: Award of Bids:

There being none, the meeting continued.

- Agenda Item K: General Business:

- **2019 BUDGET** – Manager Orphanos stated that he is looking for an approval of the 2019 Budget. As mentioned at the Budget Meeting, there was an omission of a capital expense of approximately \$275,000 for the final payment on the AMI Project. Manager Orphanos stated that this omission was pointed out during the December 7, 2018 budget meeting as well as reflected in the minutes. Manager Orphanos stated that the revised budget pages will be distributed after the Motion and/or Vote.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER AYLWARD AND VOTED BY ROLL CALL WITH COMMISSIONERS BONFANTI, AYLWARD, D'AMATO AND PARAS VOTING AFFIRMATIVELY AND COMMISSIONER WHEATLEY VOTING NEGATIVELY (4-1):

19-7 MOVE TO APPROVE THE 2019 BUDGET AS AMENDED REFLECTING THE CHANGE IN THE DISTRIBUTION CAPITAL ACCOUNT.

- **2019 MMWEC VOTING REPRESENTATIVES** – Manager Orphanos has received correspondence from MMWEC regarding Peabody Municipal Light Plant and their designated voting representatives. The voting representatives need to change based on the offices held by the Peabody Municipal Lighting Commissioners in 2019 as well as the Manager.



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MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER AYLWARD AND UNANIMOUSLY VOTED (5-0):

- 19-8 VOTED:(1) that the Peabody Municipal Light Plant (City of Peabody), pursuant to Article III, Section 6 of the Massachusetts Municipal Wholesale Electric Company (MMWEC) By-Laws, as revised and amended, and Section 3(b) of Chapter 775 of the Acts of 1975 hereby designates Charles J. Orphanos, its manager of Peabody Municipal Light Plant, as its Voting Representative, to vote and execute written instruments on its behalf relative to adoption, amendment, or repeal of MMWEC By-Laws, the election of President and Directors of the Corporation, and other action by the Member cities and towns of MMWEC; and
- (2) that Thomas J. Paras, (a member of the municipal light board is hereby designated as an Alternate Voting Representative who shall, in the absence of the first designee and second designee, have all the power conferred upon the Voting Representative, and
- (3) that Robert O. Wheatley, (a member of the municipal light board) is hereby designated as an Alternate Voting Representative who shall, in the absence of the first designee, the second designee, and the third designee, have all the power conferred upon the Voting Representative, and
- (4) that Thomas M. D'Amato, (a member of the municipal light board) is hereby designated as an Alternate Voting Representative who shall, in the absence of the first designee, the second designee, the third designee and fourth designee, have all the power conferred upon the Voting Representative,
- (5) that Charles W. Bonfanti, (a member of the municipal light board) is hereby designated as an Alternate Voting Representative who shall, in the absence of the first designee, the second designee, the third designee, the fourth designee, and the fifth designee, have all the power conferred upon the Voting Representative; and
- (6) that William C. Aylward (a member of the municipal light board) is hereby designated as an Alternate Voting Representative who shall, in the absence of the Voting Representative, have all the powers conferred upon the Voting Representative.

- **MMWEC – NYPA RECIPIENT'S DESIGNATED VOTING REPRESENTATIVE** – Manager Orphanos stated that we need to change the Voting Representatives on the NYPA Recipients Designated Voting Representative.



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MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER AYLWARD AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):

- 16-9** That the NYPA Recipient of Peabody, pursuant to Section 5.1.4 of the Agency Agreement between the Massachusetts Department of Telecommunications and Energy (MDTE) and the Massachusetts Municipal Wholesale Electric Company (MMWEC), hereby designates Charles J. Orphanos, Manager, an employee of the Peabody Municipal Light Plant as its Designated Voting Representative on the NYPA Recipients' Committee, to vote and execute written instruments or proxy vote, on its behalf relative to the reviewing of administrative reports, and reports of current issue and/or proposed litigation, to elect the Executive Committee, stand for election as a member of the Executive Committee and to serve, if elected, and to discuss and take any other actions on behalf of the NYPA Project Power Recipient cities and towns as may be described in the Agency Agreement and to make appropriate recommendations on issues affecting the delivery of Project Power to the MDTE and/ MMWEC; and

That Bryan Howcroft, Principal Electrical Engineer, Energy Services of the Peabody Municipal Light Plant, hereby designated as an Alternate Designated Voting Representative for Peabody, who shall, in the absence of the Designated Voting Representative, have all the power conferred upon the Designated Voting Representative except those additional powers conferred (if any) related to serving as a member of the Executive Committee.

- **REAFFIRMATION OF PMLP POLICIES** – Manager Orphanos stated that every year the Commission reaffirms the policies. Commissioner Wheatley stated that he works with Community Relations and Administration and there are some policies that need further review.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER D'AMATO AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

- 19-10** MOVE TO REAFFIRM THE POLICIES FOR THE YEAR 2019 WITH THE EXCEPTION OF THOSE POLICIES THAT ARE UNDER CURRENT REVIEW.
- **NATIONAL GRID (\$95,060.02)** – Manager Orphanos stated that this check is for network transmission service for the month of October 2018.
 - **REMARKS OF COMMISSION** – Commission collectively thanked Bill for his work as Chair



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in 2018. Chairman Paras thanked Bill as well as thanked Engineering for their hard work.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

19-11 MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman Paras declared the Regular portion of the Meeting of January 24, 2019 adjourned at 7:20 p.m.

A TRUE RECORD

Attest: _____


Thomas M. D'Amato, Secretary
Peabody Municipal Lighting Commission