



# Peabody Municipal Light Plant

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## PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING OCTOBER 25, 2018

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, October 25, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, Thomas Paras, and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Charles Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Manager Trueira stated there are none.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

- Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

**18-66** MOVE TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 27, 2018.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (5-0):

**18-67** MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF THE MEETING OF SEPTEMBER 27, 2018.

- Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

- Agenda Item E: Correspondence

There being none, the meeting continued.



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- Agenda Item F: Manager's Reports:

- **IPSWICH RIVER SUBSTATION** – Manager Trueira deferred to Brian Abcunas, Associate Electrical Engineer to discuss the project. Brian gave a status update of the major equipment as follows:
  - The team (Roy, Brian and Mike Barrett, PLM) ventured to Rincon, Georgia to witness the acceptance testing for the first 115kv – 23kv power transformer. They received the final test reports and signed off on them.
  - The first transformer has left Georgia today (October 25, 2018). It is being delivered by truck. The truck is equipped with GPS, an impact control device, and is wrapped in white shrink wrap. The tentative delivery date to the site is October 31<sup>st</sup>.
  - The second power transformer for the new substation is a few weeks behind the first one and should arrive sometime in mid-November.
  - The team (Roy, Brian, Kerrienne and Mike Barrett, PLM) will be traveling to Canton, Ohio to witness the acceptance testing for the new switchgear. The inspection will occur on November 5, 2018.
  - The substation equipment packager, V & S Shuler Corporation, has delivered the 115kv circuit breakers, and the bulk of the remaining high voltage equipment should arrive this week.
  - Brian said he will be presenting and looking for the Commission's support to award the contract for the testing and commissioning of the complete new substation later on in the meeting.

Engineering is very pleased with the progress of this project.

- Agenda Item G: Committee Reports:

There being none, the meeting continued.

- Agenda Item H: Award of Bids:

- **IPSWICH RIVER TESTING AND COMMISSIONING** -- Brian Abcunas, Associate Electrical Engineer, discussed the consulting services request for quotes (RFQ) for the complete electrical testing on all of the necessary equipment and systems, including the new switchgear, power transformers, circuit breakers and other new equipment, all wiring and connections, and to assist in the commissioning of the new Ipswich River Substation. The team solicited quotes from three companies: United Power Group, Electric Power Systems and American Electrical Testing. The testing is scheduled to take approximately three months to complete. Engineering received two quotes: United Power Group in the amount of \$103,500 and Electric Power Systems in the amount of \$469,732. Commissioner D'Amato questioned the price difference. Roy Simoes, Supervising Electrical Engineer, stated that it could be a number of reasons but if the company is busy and they were awarded the job they would have to pay overtime. Brian Abcunas verified



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with UPG that the price was correct and that UPG completely understood all aspects of the testing for this particular project. PMLP has worked with UPG on several projects and we have always been very satisfied with their experience and knowledge. The staff, including Mike Barrett, believes that UPG is the best company in the industry to provide these services. PMLP staff is looking for a motion.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

**18-68** TO ACCEPT THE RECOMMENDATION OF STAFF TO HAVE THE MANAGER ENTER INTO A CONTRACT WITH UNITED POWER GROUP SUBJECT TO THE APPROVAL OF TERMS AND CONDITIONS FOR THE TESTING AND COMMISSIONING SERVICES AT THE NEW IPSWICH RIVER SUBSTATION IN THE AMOUNT OF \$103,500 WITH A CONTINGENCY BUDGET OF \$20,600.

• Agenda Item I: General Business:

- **NATIONAL GRID (\$85,357.39)** – Manager Trueira stated that this check is a settlement for network transmission service for the month of July.
- **NATIONAL GRID (\$95,426.96)** – Manager Trueira stated that this check is a settlement for network transmission service for the month of August.

• **REMARKS OF COMMISSIONERS**

- Commissioners Paras and D'Amato both thanked the Engineering Division for their hard work on the Ipswich River Substation Project.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman Aylward declared the Regular portion of the Meeting of October 25, 2018 adjourned at 6:50 p.m.

A TRUE RECORD

Attest:

Robert O. Wheatley  
Peabody Municipal Lighting Commission