



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING NOVEMBER 15, 2018

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, November 15, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, Thomas Paras, and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Charles Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Commissioner Wheatley suggested adding the following:

Committee Reports – Manager's Contract

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA AS AMENDED.

- Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

18-70 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 25, 2018.

Commissioner Wheatley requested that the Executive Session Minutes of October 25, 2018 be held and that the Commission refrain from voting until after the Executive Session Meeting tonight (November 15).

- Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

- Agenda Item E: Correspondence

There being none, the meeting continued.



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- Agenda Item F: Manager's Reports:

- **IPSWICH RIVER SUBSTATION** – Manager Trueira deferred to Brian Abcunas, Associate Electrical Engineer to discuss the project. Brian gave a status update as follows:
 - The team (Roy, Brian, Kerriane and Mike Barrett, PLM) recently ventured to North Canton, Ohio (Myers) to check out the switchgear. It was a good time to visit while they were finishing up and could review the punch list items. The switchgear is expected to leave the factory during the week of November 26, 2018. The arrival should be by the end of that week.
 - The second transformer is expected to leave the factory in Georgia shortly.
 - Representatives from Virginia Transformer visited Peabody Municipal Light Plant today to discuss the project and visit the site.

Engineering is very pleased with the progress of this project.

- Agenda Item G: Committee Reports:

Commissioner Wheatley wants the Committee to be transparent to the public and announced that the Manager's job has been offered to Assistant Manager Charles Orphanos. The details of this offer are currently being negotiated with further discussions being held tonight in Executive Session.

- Agenda Item H: Award of Bids:

There being none, the meeting continued.

- Agenda Item I: General Business:

- **SMALL CELL ANTENNA ATTACHMENT POLICY** – Manager Trueira stated that staff has created the Small Cell Antenna Attachment Policy for PMLP and that a Commission vote would be required for it to become part of PMLP's Operational Policies.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED (5-0):

18-71 MOVE TO ACCEPT AND APPROVE THE SMALL CELL ANTENNA ATTACHMENT POLICY.

- **BUDGET MEETING** Manager Trueira stated that the 2019 Budget Meeting is scheduled for Friday, December 7, 2018, beginning at 9:00 a.m. and ending at 4:00 p.m.
- **REMARKS OF COMMISSIONERS**
- The Commission collectively wished everyone a Happy Thanksgiving.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND



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UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A,
SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman Aylward declared the Regular portion of the Meeting of November 15, 2018 adjourned
at 6:50 p.m.

A TRUE RECORD

Attest: 
Robert Wheatley, Secretary
Peabody Municipal Lighting Commission