



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF SPECIAL MEETING MAY 10, 2018

A special meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, May 10, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Chuck Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Manager Trueira stated there were none.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (3-0):

MOVE TO APPROVE THE AGENDA.

2. Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (3-0):

18-33 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MEETING MINUTES OF APRIL 26, 2018.

4. Agenda Item D: Appointments:

• **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

5. Agenda Item E: Correspondence

There being none, the meeting continued.

6. Agenda Item F: Manager's Reports:

STATUS REPORTS:

There being none, the meeting continued.



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7. Agenda Item G: Committee Reports:

There being none, the meeting continued.

8. Agenda Item H: Award of Bids:

- **IPSWICH RIVER SUBSTATION – SITE CONSTRUCTION** – Manager Trueira deferred to Brian Abcunas, Associate Electrical Engineer, to talk about the evaluation of the proposals received and to recommend the lowest evaluated bidder for substation construction work. Brian took a moment to thank the Commission for allowing the Ipswich River Substation team to come before the Commission to award the site construction contract. He mentioned that this special meeting was needed because the project is on a tight schedule and that the substation is scheduled to be in service by the end of 2018. The RFP was developed by PLM as part of their contract with PMLP. Brian gave background of the project which included the PMLC's previous awarding of two major bids—one for the new 25kV switchgear, and the other for the new 115-23kV power transformers. Then in March the PMLC awarded the new material and equipment package for the substation. Those materials are currently being designed, built, and will be delivered according to PMLP project schedule. The site construction will provide the general contractor to prepare the substation sites for the installation of the above items. This bid will also include the removal of the existing Ipswich River Substation, construction of new poles and lines to Johnson Street Switching Station, major upgrades and installation of new equipment, including a new distribution circuit at Water River Substation, and the installation of fiber optic cable and equipment between the PMLP office building and the Ipswich River Substation and Johnson Street Switching Stations. The RFP called for a base bid as well as an adder if PMLP decided to double the fiber count from 144 to 288. The bids are significantly higher than PLM's original estimate from 2014 but additional scope items have been added. After reviewing the RFPs, the Ipswich River Substation team determined that State Electric's bid was the lowest evaluated and qualified bid price. State Electric indicated that the schedule proposed by PMLP was acceptable as well as being in compliance with both the technical specifications and PMLP's terms and conditions. Brian mentioned that State's civil contractor would be Bond Brothers, a firm highly regarded by PLM and PMLP. Brian stated that the State Electric and Bond Brothers team also were part of the Bartholomew Street Substation which was completed in 1990. Commissioner Wheatley asked a question about the adder. Brian explained that the adder has nothing to do with fiber optic throughout the City and is only for informational purposes. Commissioner Wheatley asked if the companies that bid are Massachusetts companies. Brian stated State is from Bedford, McDonald is from Hingham; Sargent Electric is from Pittsburgh, Pennsylvania; Power Line Contractors is from Woburn; Ryan is from Norton; Mass Bay Electrical is from East Boston. There was a short discussion about Bond Brothers working with Aggregate Industries, which would limit truck traffic along the bike-path.



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MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED BY ROLL CALL (3-0):

18-34 MOVE TO AUTHORIZE THE MANAGER TO ENTER INTO A CONTRACT WITH STATE ELECTRIC FOR THE SITE CONSTRUCTION LABOR AND MATERIALS ASSOCIATED WITH THE NEW IPSWICH RIVER SUBSTATION PROJECT FOR A TOTAL OF \$6,198,450 WITH A CONTINGENCY BUDGET OF \$900,000.

- **MELANSON HEATH AUDITING CONTRACT EXTENSION** – As previously requested, Manager Trueira referenced Motion 15-61 which confirmed the three year audit for 2015, 2016, and 2017, and one additional option year for the financial audit ending December 31, 2018. A short discussion ensued regarding if PMLP ever requested an additional year extension. Commissioner Wheatley deferred to Commissioner Bonfanti to make a motion.

MOTION BY COMMISSIONER BONFANTI, SECONDED BY COMMISSIONER AYLWARD WITH COMMISSIONER BONFANTI AND AYLWARD VOTING AFFIRMATIVELY AND COMMISSIONER WHEATLEY VOTING NEGATIVELY (2-1):

MOTION FAILS (NO QUORUM). Manager Trueira stated that PMLP will go out to bid for a new three year auditing contract. Commissioner Wheatley stated that he did not want an additional year extension in the new RFP.

- **NATIONAL GRID (\$63,840.36)** – Manager Trueira stated that this is a network transmission service settlement check for the month of February, 2018.

A short discussion regarding rebuilding the Power Supply Trust fund occurred. The solution was to come up with a plan to continue funding the fund in the future.

- **REMARKS OF COMMISSIONERS**
There being none, the meeting continued.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED BY ROLL CALL (3-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman Aylward declared the Regular portion of the Special Meeting of May 10, 2018 adjourned at 7:10 p.m.

A TRUE RECORD

Attest: Charles Bonfanti
Robert O. Wheatley, Secretary
Peabody Municipal Lighting Commission