



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING MARCH 22, 2018

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, March 22, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Chairman William Aylward, Student Government Chairman William D. Aylward, Commissioners Charles Bonfanti and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Chuck Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Manager Trueira stated there were none.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (3-0):

MOVE TO APPROVE THE AGENDA.

Chairman Aylward introduced Student Government Representatives –Chairman William D. Aylward, who was in attendance, and Manager Charles Kirby, who was not present due to a prior commitment.

2. Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (3-0):

18-25 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 22, 2018.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (3-0):

18-26 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF FEBRUARY 22, 2018.



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4. Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

Joel Brenner, a ratepayer/customer, took a moment to compliment the employees at Peabody Municipal Light Plant on the storm restoration efforts and he stated that the ratepayers are fortunate to live in Peabody. Kudos to all! He then asked about tree trimming. Chairman Aylward told him to call one of the Commissioners and it will be investigated.

Commissioner D'Amato arrived at 6:35 p.m.

5. Agenda Item E: Correspondence

There being none, the meeting continued.

6. Agenda Item F: Manager's Reports:

STATUS REPORTS:

- **LED STREETLIGHT PROJECT** – Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, to discuss the LED streetlight project. PMLP has approximately 5,600 lights to replace by September 30, 2018. Phil Rohn mentioned that in the Commission's agenda package is a colored map showing the areas of the City where the LED streetlights have been replaced. Phil stated that because of the snow storms recent replacements have been slow. At this point, 3,279 fixtures have been replaced, and we are still on pace to complete the project by the end of September.
- **IPSWICH RIVER SUBSTATION** – Manager Trueira deferred to Roy Simoes, Supervising Electrical Engineer, to update the Commission on the project. Roy stated that all of the permitting is in place. He also mentioned that National Grid hired the contractor to work on the Right-of-Way. The work is expected to begin in mid-June. Engineering is working on RFPs for Ipswich River Substation, Johnson Street and Waters River -- Site Construction.
- **FIBER OPTIC PROJECT** – Manager Trueira stated that we will be partnering with the City of Peabody to install a city-wide fiber optic system. The fiber optic system will be installed for PMLP as well as the City of Peabody departments such as Police, Fire, School, etc. The first step is to identify places where we want to install fiber within the City of Peabody. The project is in the beginning stages.



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7. Agenda Item G: Committee Reports:

There being none, the meeting continued.

8. Agenda Item H: Award of Bids:

- **SUBSTATION EQUIPMENT PACKAGE – IPSWICH RIVER SUBSTATION** -- Manager Trueira deferred to Brian Abcunas, Associate Electrical Engineer, to discuss the substation equipment and structures package for the new Ipswich River Substation and for improvements at Waters River Substation. This bid is one component of the new substation at Ipswich River. This bid will provide PMLP with all required substation equipment necessary to complete the new Ipswich River Substation and upgrades at Waters River Substation. The major components include all substation structures, the 115kV-SF insulated circuit breakers at Ipswich River, and a new 25kV vacuum circuit breaker at Waters River Substation. The bid package was sent directly to five specific substation packagers in mid-February and advertised in the Salem Evening News, the Dodge Reports and on PMLP's website. Two firms submitted bids in response to the RFP. Three other firms submitted bids but the bids arrived after the bid opening deadline because of the winter storms. Those three late-arriving bids were disqualified and not opened. In addition, Dis-Tran withdrew their bid of \$649,079. Dis-Tran withdrew their bid because of the potential for dramatic price increases and uncertainty in the steel market due to the recently announced tariffs. V&S Schuler was the second bidder and they bid a firm price of \$726,460. Brian stated that V&S' bid was complete and that we had no issues with it. V&S' bid was also under the estimated budget for the project. All of V&S' references were checked and their customers were happy with their performance and would do business with them again. V&S was also the packager for the Johnson Street Switching Station and both PMLP and Mike Barrett from PLM were extremely satisfied with their performance. Commissioner Wheatley asked the attorney if he was concerned that we had only 1 qualified bid. Attorney Durkin stated that under the circumstances there were no issues with there being only 1 qualified bid. We actually received multiple bids, although some were late, and that the remaining qualified bid was under the estimated budget for the project and was submitted by a strong, well respected bidder.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (4-0):

- 18-27** MOVE TO ACCEPT THE RECOMMENDATION OF TO STAFF TO AUTHORIZE THE MANAGER TO ENTER INTO A CONTRACT, SUBJECT TO THE APPROVAL OF TERMS AND CONDITIONS, WITH V&S SCHULER FOR PROCUREMENT AND DELIVERY OF SUBSTATION EQUIPMENT AT IPSWICH RIVER SUBSTATION AND WATERS RIVER SUBSTATION, IN THE AMOUNT OF \$726,460 WITH A CONTINGENCY BUDGET OF \$73,000.



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9. Agenda Item I: General Business:

There being none, the meeting continued.

• REMARKS OF COMMISSIONERS

The Commissioner welcomed student government Chairman William D. Aylward.

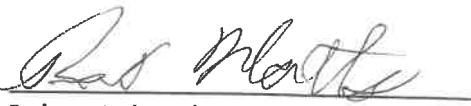
MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED BY ROLL CALL (4-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND NOT TO RETURN.

Chairman Aylward declared the Regular portion of the Meeting of March 22, 2018 adjourned at 6:50 p.m.

A TRUE RECORD

Attest:


Robert Wheatley, Secretary
Peabody Municipal Lighting Commission