



# Peabody Municipal Light Plant

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## PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING JANUARY 25, 2018

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, January 25, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Thomas D'Amato, Thomas Paras and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Chuck Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman D'Amato asked if there were any additions to the agenda and Manager Trueira stated there were none.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER AYLWARD AND UNANIMOUSLY VOTED (4-0):

MOVE TO APPROVE THE AGENDA.

2. Agenda Item B: Announcement:

Chairman D'Amato acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Election of Officers

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER PARAS WITH COMMISSIONERS D'AMATO, PARAS AND WHEATLEY VOTING IN THE AFFIRMATIVE AND COMMISSIONER AYLWARD VOTING PRESENT AND VOTED BY ROLL CALL (3-0):

**18-3** MOVE TO NOMINATE COMMISSIONER AYLWARD AS CHAIRMAN OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2018.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER D'AMATO WITH COMMISSIONERS WHEATLEY, D'AMATO AND AYLWARD VOTING IN THE AFFIRMATIVE AND COMMISSIONER PARAS VOTING PRESENT AND VOTED BY ROLL CALL (3-0):

**18-4** MOVE TO NOMINATE COMMISSIONER PARAS AS VICE CHAIRMAN OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2018.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS WITH COMMISSIONERS D'AMATO, PARAS AND AYLWARD VOTING IN THE AFFIRMATIVE AND COMMISSIONER WHEATLEY VOTING PRESENT AND VOTED BY ROLL CALL (3-0):



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC  
January 25, 2018  
Page 2

- 18-5** MOVE TO NOMINATE COMMISSIONER WHEATLEY AS SECRETARY OF THE PEABODY MUNICIPAL LIGHTING COMMISSION FOR THE YEAR 2018.

Commissioner Bonfanti arrived at 6:35 p.m.

4. Agenda Item D: Selection of Voting Order:

The Commission drew numbers for their 2018 seated voting order. The voting order is as follows:

Seat 1	Charles Bonfanti
Seat 2	Thomas Paras
Seat 3	Robert Wheatley
Seat 4	Thomas D'Amato

5. Agenda Item E: Approval of Minutes:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

- 18-6** MOVE TO APPROVE THE REGULAR MEETING MINUTES OF DECEMBER 21, 2017.

6. Agenda Item F: Appointments:

• **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

7. Agenda Item G: Correspondence

There being none, the meeting continued.

8. Agenda Item H: Manager's Reports:

**STATUS REPORTS:**

- **LED STREETLIGHT PROJECT** – Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, to discuss the LED streetlight project. Phil stated that this is part of a grant project that PMLP received from the Massachusetts DOER. PMLP has approximately 5,600 lights and we just recently received good news that the end date to complete the project has been extended to September 30, 2018. Phil Rohn stated that as of Thursday we have replaced 2,810 lights and we are approximately halfway finished. Phil also stated that PMLP will receive additional funding under the grant for all of the miscellaneous materials that we purchased for the project. There was discussion on where the lights have been installed already. Phil said that areas that need multiple police details will occur simultaneously such as Lowell Street, Goodale, etc. Phil said that most of West Peabody is complete.

9. Agenda Item I: Committee Reports:



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC

January 25, 2018

Page 3

There being none, the meeting continued.

## 10. Agenda Item J: Award of Bids:

- **LINE CONSTRUCTION AND MAINTENANCE SERVICES** -- Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, to report on the evaluation of proposals received regarding a contract for line construction and maintenance services. Phil stated that the current line construction contract with Hawkeye Elecnor is expected to expire in February. A bid package was prepared and sent out for competitive bid. The bid package was advertised in the Central Register, Dodge Reports, and Salem News along with sent to 21 potential bidders. Four bids were received from Utility Service Assistance (USA), Northline Utilities, Hawkeye Elecnor and Power Line Contractors. It was staff's recommendation to award the contract to USA since they were the lowest evaluated bidder.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):

- 18-7** TO AUTHORIZE THE MANAGER TO ENTER INTO A CONTRACT WITH UTILITY SERVICE ASSISTANCE (USA), FOR THE PERFORMANCE OF LINE CONSTRUCTION AND MAINTENANCE SERVICE FOR A PERIOD OF ONE YEAR WITH THE OPTION OF AN EXTENSION FOR A SECOND YEAR WITH A BASE HOURLY CREW RATE OF \$220.80.

## 11. Agenda Item I: General Business:

- **SURPLUS EQUIPMENT PLOW SANDER** -- Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, to have the Commission declare the Hi-Way Model P Sander surplus. Discussions ensued regarding the sander, specifically if it was a closed top or open top sander. Phil stated that it was an open top and explained that an open top sander creates operating issues during extended wet snowstorms. This sander also has a gasoline motor which is not as reliable as an electric motor. Phil mentioned that we will sell the old sander on gov.deals.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):

- 18-8-** TO AUTHORIZE THE MANAGER TO DECLARE THE HI-WAY MODEL P SANDER AS SURPLUS.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER WHEATLEY AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC  
January 25, 2018  
Page 4

**18-9** TO AUTHORIZE THE MANAGER TO SELL THE HI-WAY MODEL P SANDER.

- **REAFFIRMATION OF POLICIES** – Manager Trueira stated that each year PMLP asks the Commission to reaffirm the policies.

MOTION BY COMMISSIONER D'AMATO AND SECONDED BY COMMISSIONER WHEATLEY AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

**18-10** TO REAFFIRM FOR THE YEAR 2018 ALL EXISTING PMLP POLICIES.

- **NATIONAL GRID TRANSMISSION CREDIT (\$74,545.14)** -- Manager Trueira stated that PMLP received a check in the amount of \$74,545.14 for October 2017 local transmission charges. The money is deposited in the cash account but subtracted off of the power supply bills.
- **REMARKS OF COMMISSIONERS**
- Commissioner Paras welcomes everyone back. The team of Commissioners is back.
- Commissioner D'Amato thanked Barbara for all her help this past year.
- Commissioner Aylward thanked Chairman D'Amato for his work as Chairman last year.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND TO RETURN TO THE REGULAR MEETING OF JANUARY 25, 2018.

Chairman Aylward declared the Regular portion of the Meeting of January 25, 2018 recessed at 7:00 p.m.

Chairman Aylward declared the Regular portion of the Meeting of January 25, 2018 resumed at 8:00 p.m.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS WITH COMMISSIONERS D'AMATO, PARAS, BONFANTI AND AYLWARD VOTING IN THE AFFIRMATIVE AND COMMISSIONER WHEATLEY VOTING NEGATIVE AND VOTED BY ROLL CALL (4-1):

**18-15** MOVE TO ACCEPT MOTION #18-1 as approved during Executive Session.



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Minutes of PMLC

January 25, 2018

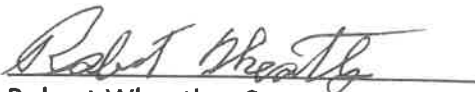
Page 5

MOTION BY COMMISSIONER BONFANTI, SECONDED BY COMMISSIONER D'AMATO AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

TO ADJOURN.

Chairman Aylward declared the Regular portion of the Meeting of January 25, 2018 adjourned at 8:10 p.m.

A TRUE RECORD

Attest:   
Robert Wheatley, Secretary  
Peabody Municipal Lighting Commission