



# Peabody Municipal Light Plant

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## PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING DECEMBER 20, 2018

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, December 20, 2018 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, Thomas Paras, and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Charles Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Aylward asked if there were any additions to the agenda and Commissioner Wheatley is requesting to go into Executive Session at the end of the meeting and return to open session.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

- Agenda Item B: Announcement:

Chairman Aylward acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (5-0):

**18-72** MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF THE MEETING OF OCTOBER 25, 2018.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

**18-73** MOVE TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 15, 2018.

MOTION BY COMMISSIONER WHEATLEY, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (5-0):

**18-74** MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF THE MEETING OF NOVEMBER 15, 2018.



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MOTION BY COMMISSIONER PARAS, SECONDED BY COMMISSIONER D'AMATO AND VOTED UNANIMOUSLY (5-0):

**18-75** MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF THE MEETING OF DECEMBER 7, 2018.

- Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

- Agenda Item E: Correspondence

There being none, the meeting continued.

- Agenda Item F: Manager's Reports:

There being none, the meeting continued.

- Agenda Item G: Committee Reports:

There being none, the meeting continued.

- Agenda Item H: Award of Bids:

- **TWO NEW 55 FOOT MATERIAL HANDLING BUCKET TRUCKS** – Manager Trueira deferred to Superintendent of Electric Distribution Phil Rohn to present the information brief. Phil gave the background that the existing vehicle #58 is a 1997 International with 69,000 miles and 9,700 hours. This vehicle is 23 years old and was taken off the road in 2015 due to significant repairs. The second vehicle #59 is a 1999 International model with 68,000 miles and 11,920 hours. This vehicle is 20 years old and is approaching the end of its life. PMLP presently have two other material handling bucket trucks the new one, vehicle #66 and another vehicle #55 that is 14 years old and is approaching the end of its life. Action Plan #D10 and #D11 were created and approved in the 2018 Distribution Division Action Plans to replace the current #58 and #59 with an allotment of \$530,000. The specifications were similar to that of the new Material Bucket Truck that PMLP purchased using the Commonwealth of Massachusetts contract. The specifications were modified to reflect the large boom (55 foot). Distribution determined that the quoted price was competitive and took into account slight modifications and increased boom size.



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MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

**18-76** MOVE TO ACCEPT THE RECOMMENDATION OF STAFF THAT THE PMLC AUTHORIZE THE MANAGER TO ENTER INTO A CONTRACT WITH MINUTEMAN TRUCKS, INC. OF WALPOLE, MASSACHUSETTS FOR THE PURCHASE OF TWO NEW 55 FOOT MATERIAL HANDLING BUCKET TRUCKS AT A COST OF \$563,122 WITH A CONTINGENCY BUDGET OF 10% (\$56,312) TO COVER ANY MINOR CHANGES OR ADDITIONS THAT MAY BE REQUIRED AS THE VEHICLE IS FABRICATED.

• Agenda Item I: General Business:

- **MANAGER'S CONTRACT** – Manager Trueira stated that this will be discussed in Executive Session.
- **2019 BUDGET** – Chairman Aylward asked if the Commission had time to review and approve the 2019 budget that was presented at the December 7, 2018 meeting. The Commission deferred it to January 24, 2019 meeting.
- **NATIONAL GRID (\$218,152.26)** – Manager Trueira stated that this check is a settlement for network transmission service for the month of September.
- **REMARKS OF COMMISSIONERS**
- Commissioner Bonfanti, Paras, Wheatley, D'Amato and Aylward each graciously thanked Glenn on his work at PMLP and stated they were very proud to work with him and thank him for his service. Commissioner Wheatley presented him with a citation for his many years of service to the ratepayers of Peabody and South Lynnfield.
- Manager Trueira thanked the Commission and stated it was an honor and privilege to work with the Commission. He thanked Chuck and the Division Managers as well as all the staff. Manager Trueira also thanked Attorney Durkin who guided, assisted him with his great legal advice. Manager Trueira also thanked Barbara Previte for her support and assistance.

MOTION BY COMMISSIONER PARAS, SECONDED BY COMMISSIONER BONFANTI WITH COMMISSIONERS PARAS, BONFANTI, WHEATLEY AND AYLWARD VOTING AFFIRMATIVELY AND COMMISSIONER D'AMATO VOTING PRESENT (4-0) BY ROLL CALL:

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION AND TO RETURN TO THE REGULAR MEETING OF DECEMBER 20, 2018 AT 6:40.



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MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

**18-79** MOVE TO RATIFY AND ACCEPT MOTION #77 "TO OFFER THE AMENDED EMPLOYMENT AGREEMENT TO CHARLES J. ORPHANOS".

Upon acceptance of Motions #18-77 and 79, the Employment Agreement for the new Manager, Charles J. Orphanos, was signed by him as well as Chairman Aylward.

Chairman Aylward declared the Regular portion of the Meeting of December 20, 2018 adjourned at 7:05 p.m.

A TRUE RECORD

Attest:

Robert O. Wheatley  
Peabody Municipal Lighting Commission