



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

## PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING OCTOBER 26, 2017

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, October 26, 2017 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Commissioners William Aylward, Charlie Bonfanti, Thomas D'Amato, Thomas Paras and Robert Wheatley; Manager Glenn Trueira, Assistant Manager Chuck Orphanos, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman D'Amato asked if there were any additions to the agenda and Manager Trueira stated no.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA.

2. Agenda Item B: Announcement:

Chairman D'Amato acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (5-0):

17-56 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF SEPTEMBER 28, 2017.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (5-0):

17-57 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF SEPTEMBER 28, 2017.

4. Agenda Item D: Appointments:

• **REMARKS OF THE GENERAL PUBLIC:**

There being none, the meeting continued.

5. Agenda Item E: Correspondence

There being none, the meeting continued.



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC

October 26, 2017

Page 2

## 6. Agenda Item F: Manager's Reports:

- **AMI UPGRADE**— Manager Trueira deferred to Will Cardello, Junior Electrical Engineer, who worked closely with Manole Agouridis and now will speak about the AMI project. Will reviewed the project schedule. Will stated that it appears that we are ahead of the schedule with the expected completion by end of December 2017. Will stated that we are working on the RTU exchanges. Will stated that Landis & Gyr will be here next week for further network training.
- **LED STREETLIGHT PROJECT** – Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, to discuss the LED streetlight project. Phil stated that this is part of a grant project that PMLP received from the Massachusetts DOER. PMLP has approximately 5,600 lights to be replaced by the end of June, 2018. Phil Rohn stated that we have replaced 33% of our fixtures. Discussions ensued regarding 70W fixtures, 100W fixtures and 250W fixtures. Phil explained that the 70W fixtures are in residential areas where the 250W fixtures are on Lynnfield, Lynn, Foster, Washington and part of Lowell Streets. Distribution has replaced approximately 1,783 to date. Phil emphasized that Distribution has a 4-man crew working almost continuously on this project which makes the replacements much. This crew can replace approximately 30 lights per day. The entire project needs to be complete by June 30, 2018.
- **IPSWICH RIVER SUBSTATION** – Manager Trueira deferred to Brian Abcunas, Associate Electrical Engineer (Engineering), to discuss the status of the project. Brian stated that Engineering is currently working on two bids which will come before the Commission in December. The first bid is for two power transformers and the second bid is for the 25KV switchgear for the project. The bid openings will be held on November 28, 2017, to be awarded at the December meeting. Brian stated that the first bid is for the large power transformers and the switchgear bid is similar to the Warren Street and Summit Street projects. Brian reported that PMLP is still waiting for environmental approval from the State DEP regarding the water quality. The approval process is generally six months which would end sometime in early November 2017. Brian stated that there is no reason to believe that it would not get approved. Brian stated that the next RFP will be for the general contractor. Meetings occur monthly with the Ipswich River team and National Grid to review the scope of work. Brian stated that the bike path will be closed next spring during the day while the work is being performed. Brian reiterated that PMLP and the City of Peabody (Recreation Department—Jenn Davis) have a good, working relationship and have discussed this project at length.
- **SPECIAL PROJECT 2015A** – Manager Trueira informed the Commission that we are continuing to work on this project with MMWEC with approximately 13 other municipals. The project will have to clear the Forward Capacity Market in February 2018. If it clears, the project will have to be completely built and operating by June 2021.



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC  
October 26, 2017  
Page 3

7. Agenda Item G: Committee Reports:

There being none, the meeting continued.

8. Agenda Item H: Award of Bids:

- **VOICE OVER IP (VOIP) TELEPHONE SYSTEM** – Manager Trueira deferred to Joe Anastasi, IT Manager, to discuss the VOIP Telephone System information brief. Joe explained that our existing AVAYA system is 28 years old. PMLP issued an RFP for the VOIP Telephone System on or about August 3, 2017. It was advertised in the Salem News, Dodge Reports and PMLP website. On September 5, 2017, we received 9 bids from RealConnect (AVAYA), Beacon Telecom (AVAYA), Signet Communications (NEC), FTG Technologies (AVAYA), Integration Partners (AVAYA), Total Communications (Cisco), Logicalis (Cisco), Vertical Communications (Vertical) and Intlx (AVAYA). Because of the complexity of these systems, PMLP formulated an evaluation process based on 9 distinct categories including price. Nine bids were received and evaluated. After a thorough investigation of the 4 distinct products we determined there were only 3 out of the 4 that could serve our needs. They were Cisco, AVAYA, and Vertical. NEC is relatively new in the industry. After visiting other municipals, we narrowed it down to two products Cisco and AVAYA. AVAYA has filed for bankruptcy. Regardless of AVAYA's financial struggles, Cisco's product is the more robust and reliable of the two, and CISCO would be better able to grow along with the PMLP's needs. The two vendors submitting CISCO bids were Total Communications and Logicalis. Extensive comparisons between the two vendors and charting each of their respective RFP scores, Total Communications came out ahead both on score and price.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):

**17-58** TO AUTHORIZE THE MANAGER TO ENTER INTO A CONTRACT WITH TOTAL COMMUNICATIONS FOR AN AMOUNT NOT TO EXCEED \$110,203.82 FOR THE CISCO PRODUCT FOR A NEW VOICE OVER IP (VOIP) TELEPHONE SYSTEM.

9. Agenda Item I: General Business:

- **NATIONAL GRID (\$143,677.96)** - Manager Trueira stated that PMLP received a check in the amount of \$143,677.96 which is a settlement of the August transmission charges. The money is deposited in the cash account but subtracted off of the power supply bills.
- **REMARKS OF COMMISSIONERS**
- Commissioner Aylward is excited about the Ipswich River project moving forward.
- Commissioner Paras stated he was humbled by PMLP nominating him for the Harry Ankeles award and most appreciative of such the kind gesture.



# Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of PMLC  
October 26, 2017  
Page 4

- Commissioner Bonfanti and Commissioner D'Amato congratulated Tom Paras on this great award and honor.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITVELY SENSITIVE INFORMATION.

Chairman D'Amato declared the Regular portion of the Meeting of October 26, 2017 adjourned at 7:05 p.m.

A TRUE RECORD

Attest:



Thomas Paras, Secretary  
Peabody Municipal Lighting Commission