



# Peabody Municipal Light Plant

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## PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING June 23, 2016

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, June 23, 2016 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Chairman Wheatley and Commissioners Charles Bonfanti, Thomas D'Amato and Thomas Paras along with Manager Glenn Trueira, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Wheatley asked if there were any additions to the agenda, and Manager Trueira stated no.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED (4-0):

MOVE TO APPROVE THE AGENDA.

2. Agenda Item B: Announcement:

Chairman Wheatley acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (4-0):

**16-49** MOVE TO APPROVE THE REGULAR MEETING MINUTES OF MAY 26, 2016.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND VOTED UNANIMOUSLY (4-0):

**16-50** MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF MAY 26, 2016.

4. Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:** There being none, the meeting continued.



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## 5. Agenda Item E: Correspondence

There being none, the meeting continued.

## 6. Agenda Item F: Manager's Reports:

- **AMI UPDATE** – Emmanuel Agouridis, Assistant Superintendent of Electric Distribution, Metering stated that we are days away from signing the Landis & Gyr contract, making L & G our AMI vendor. Manole stated that there is one other major contract to execute. Manole went on to discuss the Wellington contract which is the meter exchange vendor. The AMI team is in a good place but will not sign the Wellington contract until the Landis & Gyr contract is signed. Manole went on to explain that he will be looking for approval to hire Modern Grid Partners to assist with the project through the implementation. Manole stated that he will be back before the Commission at a Special Meeting for First Article and Meter Acceptance Testing. Questions/discussions arose regarding the manufacturer testing or standing behind the meters. The explanation was that the testing is more for the meters meaning that the meters will be tested prior to installation therefore eliminating the likelihood of a faulty meter where it would be installed, then discover it is not working properly, and removing and replacing, etc. This step / testing would or should eliminate that possibility. Manole mentioned a few more updates where he will be coming before the Commission regarding meter accessories—such as ringless style meter security locks and removal tools as well as stainless steel screw type meter rings. A short discussion ensued regarding the “Opt-Out Policy” which will also be brought before the Commission. And lastly, Commissioner D’Amato, asked about the customer outreach. Manole informed the Commission that he will be working with Jennifer Santoro, Community Relations, as well as with the AMI team on the outreach program. It will be a 90 / 60 / 30 day approach via social media, bill message, direct mailings, etc.
- **IPSWICH RIVER/JOHNSON STREET SUBSTATION** – Manager Trueira deferred to Roy Simoes, Associate Electrical Engineer, who stated that we are well underway at the Johnson Street Substation. All the materials are onsite—breakers, switches, wire, and relay and control panels. The substation should be reenergized and put back in service by mid-July. The Commission asked if there would be a ground breaking. Roy Simoes welcomed anyone to come take a tour. With regards to the Ipswich River Project, we are working on the environmental permitting process. Roy Simoes stated that good news was received from the City Solicitor, Michael Smerczynski, because the land falls under Article 97 which has to do with land disposition and State approvals. The Ipswich River parcel is owned by the City of Peabody and no change in the parcel is occurring. Roy stated that because of Article 97, PMLP will not have to go before City Council or the State. Roy mentioned three more steps for approval – care and custody to PMLP to build a substation; relief from zoning; and 48’ sea level elevation regarding the flood plain. Roy also mentioned that additional environmental work is necessary which would also require more “flagging” on the site.



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Commissioner D'Amato asked about taking a tour at Johnson Street and Roy would welcome any and all Commissioners.

- **GT-2 REPAIRS**– Manager Trueira deferred to Tim Hennessy, Principal Electrical Engineer – Operations, to discuss the status of GT-2. Tim stated that the Engineering has prepared the bid specifications to come before the Commission for installation of the switchgear. The Prebid Conference occurred with nine companies attending. The bid opening will occur on July 7, 2016 and will be presented at the Special Meeting. Tim mentioned that once the General Contractor is hired, it should take approximately six weeks to complete the installation and testing of the new equipment. Tim stated that a majority of the work on the fire alarm system is complete. He expects to have it completed next week. The air conditioning system should be completed this week or early next week.

## 7. Agenda Item G: Committee Reports

- **125 ANNIVERSARY** – Manager Trueira deferred to Jennifer Santoro, Community Relations, to update the Commission. Jennifer Santoro thanked the 125 Committee. She felt our big event on June 18<sup>th</sup> went well and was very well attended. Commissioner Paras asked about the budget and if we were on track. Jennifer stated that we have spent approximately \$18,000 but that it was not all on the June 18<sup>th</sup> event. Jennifer said the Committee has to design a float for the parade on October 2, 2016. Jennifer mentioned that we will also be participating in the International Festival on September 11, 2016. Lastly Jennifer mentioned that the Christmas Party will be held at Spinelli's on December 2, 2016, and will have a "125" theme to it as well.

## 8. Agenda Item H: Award of Bids

There being none, the meeting continued.

## 9. Agenda Item I: General Business

- **INFORMATION BRIEF – SURPLUS VEHICLES** -- Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution to declare two PMLP vehicles surplus. Phil gave a history of the former vehicle 55, a 1987 International truck. This truck is the oldest in the fleet and the boom does not go over center which makes an emergency rescue very difficult. This truck was replaced with a new bucket truck in December of 2015. An independent appraiser was hired in the Fall of 2014 to provide an unbiased opinion of the value of the 1987 International bucket truck. The value of the truck in a private sale was estimated in the \$10,000 range.

The second vehicle is vehicle 97, a 1995 Chevrolet C2500 rack body truck. This truck was formerly designated vehicle 45 and reassigned from Engineering Maintenance to the Stockroom as vehicle 97. A new rack body truck was purchased for Engineering Maintenance. Vehicle 97 has numerous mechanical issues along with body rot and it is no longer cost



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effective to maintain it. Commissioner Bonfanti inquired or made a suggestion that maybe we could donate a vehicle to Brooksby Farm. A discussion ensued that the 1995 Chevrolet rack body truck would not be a good option for Brooksby. However, Manager Trueira stated that going forward PMLP will consider donating a surplus or replacement vehicle in the future.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY BY ROLL CALL (4-0):

- 16-51** MOVE TO ACCEPT THE RECOMMENDATION OF STAFF AND DECLARE THE TWO VEHICLES, 1995 CHEVROLET CHEVROLETE C2500 REACK BODY TRUCK AND THE 1987 INTERNATIONAL DT466 S1900 BUCKET TRUCK AS SURPLUS SO THEY CAN BE SOLD OFF.

Commissioner Wheatley asked Manager Trueira the status of working with the City of Peabody and contacting Dan Doucette, Purchasing Agent, about participating in the public auction. Manager Trueira stated that PMLP did contact the City regarding placing these vehicle in the public auction; however, the City ultimately determined it was not feasible to have one. Manager Trueira stated that moving forward PMLP will ask the City if and when they have a public auction. However, Manager Trueira deferred to Phil Rohn, Superintendent of Electric Distribution, who explained that Distribution found a website and will post and see what happens.

- **TOWN OF LYNNFIELD – IN LIEU OF TAX PAYMENT**– Manager Trueira stated that every year the Commission is required to vote for the In Lieu of Tax Payment to the Town of Lynnfield. Manager Trueira stated that the annual amount changed several years ago to \$30,000. Manager Trueira is seeking a vote for such payment.

MOTION BY COMMISSIONER PARAS, SECONDED BY COMMISSIONER D'AMATO AND VOTED UNANIMOUSLY BY ROLL CALL (4-0):

- 16-52** TO AUTHORIZE THE MANAGER TO MAKE AN IN LIEU OF TAX PAYMENT TO THE TOWN OF LYNNFIELD IN THE AMOUNT OF \$30,000.

- **BERKSHIRE WIND POWER CHECK** – Manager Trueira stated that this is from the sale of renewable energy credits and will be deposited into cash and then recorded as an offset to our power supply costs.
- **REMARKS OF COMMISSION**
- Commissioner D'Amato wished everyone a Happy Summer.



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- Commissioner Wheatley stated that the RTI report has been distributed and would like to discuss at the special meeting on August 1, 2016.

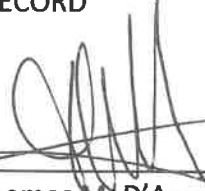
MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER BONFANTI AND UNANIMOUSLY VOTED BY ROLL CALL (4-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION.

Chairman Wheatley declared the Regular portion of the Meeting of June 23, 2016 adjourned at 7:15 p.m.

A TRUE RECORD

Attest:

  
Thomas M. D'Amato, Vice Chairman  
Peabody Municipal Lighting Commission