



Peabody Municipal Light Plant

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PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING FEBRUARY 25, 2016

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, February 25, 2016 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Chairman Wheatley and Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato, and Thomas Paras; Manager Glenn Trueira, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

1. Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA AS AMENDED.

2. Agenda Item B: Announcement:

Chairman Wheatley acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

3. Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY (5-0):

16-12 MOVE TO APPROVE THE BUDGET MEETING MINUTES OF JANUARY 15, 2016.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY (5-0):

16-13 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF JANUARY 28, 2016.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY (5-0):

16-14 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF JANUARY 28, 2016.

4. Agenda Item D: Appointments:

- **REMARKS OF THE GENERAL PUBLIC:** Kevin Collins, PMLP employee and Union President, requested that he read a statement. Chairman Wheatley asked if the statement was about a



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bill. When Kevin said that it was not, Chairman Wheatley told him that he would not be heard, and that this portion of the meeting consisted of a 15 minute allotment for the public, and it was not intended for discussions about negotiations or personnel. Kevin said that he would like to speak as a resident and the Chairman denied him the right to speak. The Chairman advised Kevin that he could send something in to the Commission and that they could have a Special Meeting and put it on the agenda. Several members of the PMLP bargaining unit, AFSCME 93, local 364 were in attendance and it was clear to the Chairman that the statement would involve the Collective Bargaining Agreement negotiations process.

5. Agenda Item E: Correspondence

There being none, the meeting continued.

6. Agenda Item F: Manager's Reports:

- **IPSWICH RIVER/JOHNSON STREET SUBSTATION** – Manger Trueira deferred to Roy Simoes, Associate Electrical Engineer, to brief the Commission on the project. Roy said that the materials have been ordered for Johnson Street. The first contract is for the outdoor substation equipment which includes 10 new 25KV vacuum circuit breakers. These oil-free circuit breakers will replace all in-service oil filled circuit breakers, as well as add new breaker positions for a new interconnecting line and new bus tie breaker to accommodate the new design at Ipswich River. This is coming from Canton, Ohio and is expected to be delivered in April 2016. Roy also stated that the bid opening for the Johnson Street Switching Station – General Constructor will be March 1, 2016, and hopefully that will be awarded at the March PMLC Meeting. The team is working on the testing and commissioning bids for Johnson Street. As for the Ipswich River Project, Engineering has been working with National Grid and meeting in the field with another meeting scheduled for next week. Roy stated that Ipswich River is still on target. The equipment package for that part of the project will be in the October / November Commission Meeting timeframe and ordering takes approximately 9 to 10 months. These packages will be for the very expensive, large equipment purchases for that station.
- **GT-2** – Manager Trueira deferred to Chuck Orphanos, Associate Electrical Engineer to discuss the status of GT-2. Chuck stated that there is not much to report. AZZ is expected to be here at the end of April. The award for the General Contractor to install the switchgear will hopefully take place at the April PMLC Meeting. Chuck stated that they tested the generator and found corrosion on the rotor. Removing the rotor is a very involved job to strip it down to the core inspection.
- **125 ANNIVERSARY** – Manager Trueira deferred to Jennifer Santoro, Community Relations, to discuss. At this moment, the Committee consists of Jennifer Santoro, Darlene Harding, Matt Dowling, Barbara Previte and Commissioner Paras. Jennifer reminded the Commission to save the date Saturday, June 18, 2016 with a rain date of Saturday, June 25, 2016. Jennifer also said there will be a staff and retiree luncheon on Wednesday, April 6, 2016. The 125 Committee also plans to participate in Town Day (Geraniumfest) in Lynnfield which will occur on May 21, 2016. Jennifer



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Santoro briefly spoke about the float and Centennial Parade and will be meeting with the City on or about March 2, 2016 to discuss the details.

7. Agenda Item G: Committee Reports

- **POLICY COMMITTEE** -- Chairman Wheatley deferred to Jennifer Santoro, Community Relations Manager, to discuss the Seasonal Employee Program – A Commission Directive. Discussions ensued regarding the age requirement. The program states that the employee needs to be 18 years of age unless they are student government candidates, who can be under the age of 18. Also, Jennifer stated that if you worked here prior to this program and were under the age of 18, you would be grandfathered into the program.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND VOTED UNANIMOUSLY (5-0):

- **16-15** MOVE TO ACCEPT THE SEASONAL EMPLOYEE PROGRAM (SEP): A COMMISSION DIRECTIVE.

The Operational Policies and Procedures Guide were distributed to the Commission. Chairman Wheatley requested that they be distributed to all employees. Commissioner Paras asked that Jennifer Santoro send it to him electronically or post it where it can be accessed. Chairman Wheatley requested that Jennifer work on the Orientation Handbook and have it ready for review by the Policy Committee.

8. Agenda Item H: Award of Bids

- **AMI TECHNOLOGY VENDOR** -- Manager Trueira deferred to Manole Agouridis, ASED (Metering), to discuss the evaluation of the AMI proposals received. Manole explained that the AMI project would be continuing the goals of the PMLP by improving customer reliability and minimizing costs to our ratepayers. The AMI team has been working on creating a road map to understand how different Smart Grid components may help us in achieving these goals. One of the critical pieces to what is being called "Grid Modernization" in the electrical utility industry is an AMI system. PMLP received 10 AMI system bids. The AMI team worked through the list and narrowed it down to six vendors. Manole discussed how the team filtered the proposals down to two bidders, and then he discussed the two lowest evaluated bids in more detail. The PMLP AMI team feels that Landis & Gyr has the requisite abilities, products, services and experience to meet or exceed our needs.



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MOTION BY COMMISSIONER PARAS, SECONDED BY COMMISSIONER AYLWARDS AND VOTED UNANIMOUSLY (5-0):

- 16-16** MOVE TO ACCEPT THE RECOMMENDATION OF STAFF TO AUTHOIZE THE MANAGER TO ENTER INTO A CONTRACT FOR AN AMI SYSTEM WITH LANDIS & GYR IN THE AMOUNT OF \$4,654,921.52 WITH A CONTINGENCY BUDGET OF \$500,000.

Manole updated the Commission on the major remaining tasks for the AMI Team, including hiring a meter exchange vendor, a meter testing company, and a local electrician to assist with old and damaged meter sockets. Commissioner D'Amato requested a tentative schedule regarding implementation. Commissioner D'Amato also inquired about the implementation regarding the meter exchange services and outsourcing.

9. Agenda Item I: General Business

- **WALLIS STREET LIGHTING** – Manager Trueira informed the Commission that the City of Peabody requested PMLP's assistance to work with them to install old fashioned, underground fed, street lights, similar to those on Main St., from Main Street to the parking lot across from the Post Office on Wallis St. Specifically, the City is looking for PMLP to provide the labor to install the light posts and to make the final connections. Manager Trueira stated that this would require approximately two or three days of line crew work and he wanted to inform the Commission.
NATIONAL GRID CHECK (\$180.35) -- -- Manager Trueira stated that this was related the Hydro Quebec Project and represented our pro-rata share of a monthly cost rebate.
- **REMARKS OF COMMISSIONERS**
- There being none, the meeting continued.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 11A1/2 AND CHAPTER 164, SECTION 47D OF THE OPEN MEETING LAWS FOR THE PURPOSE OF DISCUSSING AND CONDUCTING STRATEGY SESSIONS IN PREPARATION FOR COLLECTIVE BARGAINING.

Chairman Wheatley declared the Regular portion of the Meeting of February 25, 2016 recessed at 7:05 p.m.

Chairman Wheatley reconvened the Regular portion of the Meeting of February 25, 2016 at 7:40 p.m.



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MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER AYLWARD AND VOTED UNANIMOUSLY BY ROLL CALL (5-0):

- 16-18** To ratify Motion #16-17 and to move forward on implementing the Collective Bargaining Agreement dated July 1, 2014 through June 30, 2017, according to the employer's last best offer dated July 29, 2014, exclusive of the Troublemens's temporary On-Call Agreement.

Chairman Wheatley declared the Regular portion of the Meeting of February 25, 2016 adjourned at 7:45 p.m.

A TRUE RECORD

Attest:



William Aylward, Secretary
Peabody Municipal Lighting Commission