



Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

PEABODY MUNICIPAL LIGHTING COMMISSION MINUTES OF REGULAR MEETING DECEMBER 15, 2016

A regular meeting of the Peabody Municipal Lighting Commission was called to order on Thursday, December 15, 2016 at the Peabody Municipal Light Plant, 201 Warren Street Ext., Peabody, Massachusetts at 6:30 p.m.

Present for the meeting were Chairman Robert Wheatley, Commissioners William Aylward, Charles Bonfanti, Thomas D'Amato and Thomas Paras along with Manager Glenn Trueira, Attorney Philip Durkin and Recording Secretary, Barbara Previte.

Chairman Wheatley asked if there were any additions to the agenda, and Manager Trueira stated that he has two items to be added under General Business: New PMLP Website and LED Street Lighting Grant.

- Agenda Item A: Approval of Agenda:

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED (5-0):

MOVE TO APPROVE THE AGENDA AS AMENDED.

- Agenda Item B: Announcement:

Chairman Wheatley acknowledged that this is an open meeting and informed the public that the meeting is being recorded by hand and voice recorder.

- Agenda Item C: Approval of Minutes:

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER D'AMATO AND VOTED UNANIMOUSLY (5-0):

16-78 MOVE TO APPROVE THE REGULAR MEETING MINUTES OF NOVEMBER 17, 2016.

MOTION BY COMMISSIONER AYLWARD, SECONDED BY COMMISSIONER D'AMATO AND VOTED UNANIMOUSLY (5-0):

16-79 MOVE TO APPROVE AND NOT RELEASE THE EXECUTIVE SESSION MINUTES OF NOVEMBER 17, 2016.



Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of Regular PMLC
December 15, 2016
Page 2

- Agenda Item D: Appointments:
 - **REMARKS OF THE GENERAL PUBLIC:** There being none, the meeting continued.
- Agenda Item E: Correspondence

There being none, the meeting continued.
- Agenda Item F: Manager's Reports:
 - **AMI UPDATE** – Manager Trueira stated that the 60 day letters will be sent to customers the week of December 5-12, 2016 informing of the AMI roll-out. The letter tells our customers what to expect from the implementation. Manager Trueira stated that there has been extensive training in-house. Manager Trueira also stated that the Clerk of the Works that we hired has decided not to come because she has taken a permanent position with National Grid. Distribution will be coming up with another plan to secure these services. Manager Trueira stated that in your agenda package is the proposed project schedule. The first article testing occurred and the meters were sent back to Landis & Gyr. The meters have been ordered.
 - **IPSWICH RIVER/JOHNSON STREET SUBSTATION** – Manager Trueira stated that we are focusing on environmental issues. Engineering is also working on the technical specifications for Ipswich River.
 - **GT #2 REPAIRS** – Manager Trueira stated that the repairs are complete. A maintenance audit occurred. GT#2 has started and everything is going well. GT#2 has been out of service since August 2015.
 - **GT #3** – Manager Trueira stated that MMWEC is moving along with that project and is presently focusing on getting the air permit. The draft Power Sales Agreement has been sent out for review. MMWEC is evaluating the bids for the project. Six bids were received and two bids from General Electric and Pratt Whitney are being evaluated. This project has a June 1, 2020 Commercial Operations Date (COD) if the project is accepted in February's Forward Capacity Market.
 - **FUEL SYSTEM REMOVAL** – Manager Trueira stated that samples were sent out. The contaminated area fell into a narrow range from 81 to 94 cubic yards. If it is over 100 cubic yards it will have to be reported which is a much longer process. Manager Trueira stated that the testing company has been onsite. Further details will be forthcoming.
- Agenda Item G: Committee Reports

There being none, the meeting continued.
- Agenda Item H: Award of Bids

There being none, the meeting continued.



Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of Regular PMLC
December 15, 2016
Page 3

- Agenda Item I: General Business

- **NEW PMLP WEBSITE** – Manager Trueira stated that the new website is almost complete. Now that the website is nearing completion, Manager Trueira wanted to know if the PMLC would like a presentation as well as a link to review the website prior to rolling it out. It was the consensus of the Commission to do both. Manager Trueira will inform Jennifer Santoro, Community Relations, to be ready to conduct a demonstration at the January meeting.
- **LED STREET LIGHTING** – Manager Trueira is happy to report that PMLP received a grant from the Department of Energy Resources up to a maximum amount of \$771,000. This will be to replace approximately 5,800 street lights. In order to receive the funds, the lights need to be replaced by June 2018. Discussions ensued regarding how much the total project would cost. Manager Trueira stated that the total cost is approximately \$2.1 million, and after the receipt of the grant funds, the cost would be about \$1.5 million to change out all of the lights. Manager Trueira also pointed out that there will have to be a new rate for the City of Peabody because the led street lights use approximately 60% less electricity. Commissioner Wheatley asked if it would involve overtime. Manager Trueira believes it is an aggressive plan and will require overtime.
- **EXEMPT EMPLOYEES** – Manager Trueira stated that the exempt employees have not received a raise for July 1, 2016. Manager Trueira is suggesting a salary increase retroactive to July 1, 2016.

MOTION BY COMMISSIONER PARAS, SECONDED BY COMMISSIONER D'AMATO WITH COMMISSIONERS PARAS, D'AMATO, AYLWARD AND WHEATLEY VOTING AFFIRMATIVELY AND COMMISSIONER BONFANTI VOTING NEGATIVELY (4-1) BY ROLL CALL:

16-80 MOVE TO INCREASE THE EXEMPT EMPLOYEES SALARIES BY TWO PERCENT (2%) RETROACTIVELY TO JULY 1, 2016.

- **SEASONAL EMPLOYEES** – Chairman Wheatley stated that he believes the Seasonal Employees should have a wage increase. The current hourly wages are \$10 first year; \$10.50 second year and \$11 on the third year. Also, since the minimum wage rate for the Commonwealth is increasing to \$11 as of January 1, 2017, we need to change our rates to comply with the new law.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND VOTED AFFIRMATIVELY BY ROLL CALL (5-0):



Peabody Municipal Light Plant

Community Owned. Not for profit. It's Ours.

Minutes of Regular PMLC
December 15, 2016
Page 4

16-81 MOVE TO INCREASE THE SEASONAL AND/OR TEMPORARY EMPLOYEES HOURLY WAGE TO \$11 FOR THE FIRST YEAR, \$11.50 FOR THE SECOND YEAR, AND \$12 FOR THE THIRD YEAR, ALL EFFECTIVE ON JANUARY 1, 2017.

- **BUDGET MEETING** – Manager Trueira discussed the budget meeting date. Discussions ensued regarding the format of the budget session. The discussion ensued that the Division Manager and/or Supervisor give a brief synopsis of the highest priority—streamline when and how. The meeting is scheduled for January 20, 2017. The Commission requested that the budget be updated and/or revised with new numbers to reflect the date change.
 - **NATIONAL GRID** – PMLP received a check in the amount of \$241,821.09 because of local transmission charges. The money is deposited in the cash account but subtracted off of the power supply bills.
 - **BERKSHIRE WIND** – Manager Trueira explained that the Commission will no longer be seeing Berkshire Wind checks for RECS. The proceeds from REC sales will be used to offset our monthly billing. Questions arose about how much the check is and Manager Trueira stated that it depends on how much electricity the projects generates, and the market rate for the RECS.
- **REMARKS OF COMMISSION**
 - Commissioner Paras, Bonfanti, D'Amato, Aylward and Wheatley wished everyone a Merry Christmas and Happy New Year.

MOTION BY COMMISSIONER D'AMATO, SECONDED BY COMMISSIONER PARAS AND UNANIMOUSLY VOTED BY ROLL CALL (5-0):

MOVE TO ENTER INTO EXECUTIVE SESSION IN ACCORDANCE WITH CHAPTER 30A, SECTION 21(a) TO DISCUSS COMPETITIVELY SENSITIVE INFORMATION.

Chairman Wheatley declared the Regular portion of the Meeting of December 15, 2016 adjourned at 7:10 p.m.

A TRUE RECORD

Attest:


William Aylward, Secretary
Peabody Municipal Lighting Commission